

Summer House Park Available Position:
HOUSEKEEPER

Summer House Park is a family run vacation destination which offers camping as well as rental cottage, camping cabin and guest house facilities. We are looking for an energetic, conscientious and responsible individual to join our housekeeping team to ensure our rental accommodations are kept in a clean, sanitary, comfortable and tidy manner for our guests.

We pride ourselves on offering a well-maintained, clean and esthetically pleasing resort environment for our guests. This includes ensuring that our rental accommodations are in pristine condition. Our housekeeping team works together to prepare our rental cottages, RV trailers, camping cabins and guest house rooms for new guests each week, typically during regular Friday, Saturday and Sunday check-ins. We are looking for a mature, responsible individual who is able to work well in a face-paced, team environment. Attention to detail and the ability to work diligently is essential. This position also involves interaction with our guests and applicants who value customer service in addition to those with cleaning experience are preferred.

Principle Tasks and Duties:

- Clean rooms including bathrooms, living areas, kitchens and bedrooms including floors, carpets, draperies and furniture.
- Clean kitchen counters, dishes, cookware and appliances.
- Make up beds and change linens as required.
- Empty and clean trash containers; dispose of trash in a sanitary manner.
- Wash windows and trimmings.
- Ensure both outside and inside areas of rental accommodations are tidy and clean.
- Sort, wash, load and unload laundry, fold and put away clean laundry.
- Operate mechanized cleaning equipment.
- Maintain all cleaning equipment and materials in a safe and sanitary working condition.
- Work safely and wear personal protective equipment when working with cleaning products.
- Monitor and report necessary repairs and replacements.
- Maintain communication with registration office when cleaning for each unit is complete throughout the day.
- Safely operate golf cart to transport cleaning supplies.

Qualifications and the Key to Success:

- Knowledge of cleaning and sanitation products, techniques and methods, including WHMIS training is an asset.
- Physical stamina and mobility, including ability to reach, kneel and bend.
- Ability to lift, push and pull required loads (usually about 30lbs).
- Attention to detail is imperative.
- Ability to work in a face-paced environment and maintain high energy level.
- Good listening skills; ability to follow instructions and work independently with minimum supervision when required.
- Ability to work with a team.
- Cheerful and friendly disposition.
- Reliable and honest.
- Willing to adapt to new situations, plan and organize.
- Customer service skills beneficial.
- Transportation to and from work and your own accommodation required.

Duration, Wages and Perks:

- Part-time seasonal; Friday - Sunday, mid-June to October; attendance at June training date required. Student summer positions also available June-Labour Day. Opportunities for career advancement.
- Rate of pay based on experience. Health benefits for returning full-time employees.
- We provide a thorough training program, employee discounts on food and store items and use of resort amenities.
- COVID-19 considerations: Regular cleaning and social distancing practices. Mask required.

To Apply: Send a covering letter describing your experiences and interests, and a résumé to:

Darci Lombard
197 Miller Lake Rd.
Miller Lake, ON N0H 1Z0

Documents may be sent electronically to - darci@summerhousepark.ca